

While every subtlety of proper behavior cannot be detailed, the following rules are to be adhered to strictly. Failure to abide by them will result in dismissal from the Summer Programs, normally on the first offence. These rules apply to all students in Columbia University's Summer Programs for High School Students.

No portion of tuition or fees will be refunded to a student who has been dismissed. Dismissed students do not receive evaluation letters or Statements of Completion. Upon dismissal, students are required to make arrangements for immediate departure. Dismissed students are not permitted to return to campus for the duration of the program.

## Community Standards

1. The University expects that students will act in a sensitive, considerate, and responsible manner at all times and respect the rights of others. Columbia University deems unacceptable any verbal or physical conduct that demeans others because of their race, gender, ethnic background, religion, or sexual orientation. Students are responsible for their social or public conduct, including that in digital forums such as text messages, social media posts, emails, and discussion boards.
2. Plagiarism is not tolerated. Plagiarism includes, but is not limited to, submitting work done by another person or submitted by another source; failing to document ideas found in sources, whether print or electronic, with appropriate notes and bibliographic references; failing to enclose borrowed phrases or sentences within quotation marks; and turning in the same assignment for two courses without advance permission from both instructors.
3. The possession or use of drugs or alcohol, on campus or off, is forbidden.
4. Smoking, including e-cigarettes, is prohibited on the campuses of Columbia University and our various host institutions.
5. Possession of weapons or incendiary devices of any kind is prohibited.
6. Students must attend class unless they are ill. Parents/legal guardians of students will be notified of absences. A student who misses multiple class sessions may not receive a Statement of Completion even if those absences are excused.
7. Students are expected to engage seriously in their courses through both class participation and completion of assigned work. Disruptive behavior will not be tolerated.
8. Commuter students are not permitted to enter the dormitories under any non-public safety circumstance or to participate in programming specific to residential life.
9. Residential students may not sign-in or host visitors in the dormitory residences; this includes parents/legal guardians, family members, classmates, and program commuter students or other university affiliates. Family members may help students move in and out of the residence on the first and last days of the program.
10. Residential Program students may only enter the dormitory residential areas of the floor or suite to which they are assigned. Students may entertain other Residential Program students in the ground floor lounge of their dormitory.
11. Residential students must observe curfew. Students must be in their assigned suites or assigned floors by 11 p.m. and remain there throughout the night. Curfew is extended to midnight on Friday and Saturday. Curfew ends at 6 a.m.

Students may break curfew only if participating in an event chaperoned by a program assistant or instructor and must return to their residence immediately post-event.

Students who are delayed in returning to campus before curfew should contact their resident adviser. Delays should be due to unexpected circumstances, such as a problem with transportation beyond a student's control, and are still considered to be curfew violations.

12. Residential students leaving the immediate campus area must notify residential staff upon departure and renew contact every 3 hours. Students are expected to specifically identify their destination and expected time of return and may not leave without expressed permission from their Resident Adviser or Senior Resident Adviser. Students must notify residential staff even when participating in an organized program activity. Students are responsible for having a charged and activated phone whenever they are away from campus.

Residential students are not allowed to make day trips outside New York City except on organized outings accompanied by a program assistant or instructor. Students who need to leave New York City must have a parent or legal guardian submit a request via the Permission to Leave Program protocol. All requests must be verified by direct phone communication with parents or guardians before students can leave overnight.

13. Residential students who need to leave campus overnight, either during the week or on weekends, must have a parent or legal guardian submit a request via the Permission to Leave Program protocol. All requests must be verified by direct phone communication with parents or guardians before students can leave overnight.
14. Sitting on window ledges, accessing roofs, and dropping or throwing objects out of windows or from roofs are forbidden.
15. Students must maintain an acceptable level of cleanliness in dorm rooms and public spaces and leave dorm rooms and other spaces clean at the end of the program.
16. The misuse, destruction or disabling of university property or equipment is forbidden.
17. Commuter students who will not reside in their primary residence during the program attest that they will live at a residence that includes direct adult supervision in the form of family members or family friends who will live in the same domicile. Commuter students who will not reside in their primary residence during the program attest that they will not take unsupervised housing in form of hotel rooms, Airbnb rentals, hostels or other such accommodation.
18. Students must abide by the rules and regulations of Columbia University and our various host institutions.

## Authorization

CONSENT: I, the undersigned, understand and agree to abide by the above stated regulations.

\_\_\_\_\_  
Student's name/Signature

\_\_\_\_\_  
date

CONSENT: I, the undersigned, acknowledge that I have read and discussed the above stated regulations with the applicant and agree that the applicant should be held accountable for compliance to these standards.

\_\_\_\_\_  
Parent/Legal guardian's name/Signature

\_\_\_\_\_  
date